WASCON2026 Fukuoka

Oral & Poster Presentation Guidelines

Both oral and poster presentation at WASCON2026 should be conducted by face-to-face method. A special request can be considered only under unavoidable circumstances. In that case, please inform the secretariat of the situation. The final decision will be made by the organizing committee.

1. Oral Presentation

· A screen and LCD projector will be provided in the session room. Presenters are required to bring their own laptop computers along with a backup copy on a USB flash drive in a case of laptop failure.

· LCD projectors accept HDMI input only. Presenters should bring their own adaptor to connect their laptop and the projector.

· Aspect ratio for 16:9 for presentation slides is recommended.

· The time allocated for the oral presentation speakers is 10 minutes for the presentation and 4 minutes for questions and answers.

· In Japan, the standard voltage of electricity is 100 volts, and the plugs and outlets are Type A, which have two flat pins.

· No sound output equipment from computers will be prepared.

· Presenters should arrive in their session room at least 5 minutes before the session begins and report your attendance to the chairperson.

· Please test the connection of your laptop with the projector at the session room during the break time.

· When it is your previous speaker's turn, please take the seat of "Next Speaker" to ensure a quick transition.

· You will hear the bell as follows. The second bell at 10 minutes will notice you to the time to finish the talk.
　　　1st bell　　8 min.
　　　2nd bell　10 min.
　　　3rd bell　14 min.

2. Poster Presentation

· Presenters of Poster presentation are required to join the following two events:
　　1. **Mini Presentation** in sessions A3, B3, C3 and D3 (1:40-3:15 P.M., **Day 2**)
　　2. **Poster Session** (3:15-4:10 P.M., **Day 2**)

· Maximum poster size is **A0 size** (841 x 1189 mm). Poster printing service is not provided by the organizing committee.

- Posters should be put on the assigned space (in Cultural Gallery on the 2nd floor) using pins prepared by conference administrators.

- Posters can be set up from 10:00 A.M. on Day 1 (May 19th). Please show posters for two days.

- Presenters are requested to stay near your poster during **Poster Session** for discussions.

- Please remove your posters after Poster Session by the beginning of Closing Session on Day 2 (May 20th). Any posters remaining on panels after the removal time will be disposed by conference administrators.

- For **Mini Presentation**, presenters are required to give your short talk **within 2 minutes**. Presenters can submit a slide file (PowerPoint or PDF format, within 2 pages. 16:9 ratio is recommended.) for the talk. The slide should be submitted to the designated folder due to May 13th in advance. The files will be copied in the laptop in the session room, and a staff will show them on the screen and turn the pages during your talk.